



TECHNICAL OFFICER

Fiji TV is the leading broadcaster in the nation that marks its 26 years of existence in providing its longest established free to air channel television station in Fiji. Fiji TV is a subsidiary company of Fijian Holdings Limited and is listed in the South Pacific Stock Exchange.

Fiji TV is seeking to recruit a dynamic, motivated, qualified, and experienced person for the role of the Technical Officer who will be responsible **for all technical support aspects of the company.**

Key Competencies Required:

The Technical Officer is accountable for the daily operation and management of the technical operations in Fiji TV and includes the following:

- Develop and monitor procedure for the Broadcast Operations;

Reliable Broadcast services:

- Fiji TV's broadcast and other group technical facilities;
- Customers satisfaction service levels;
- Test and monitor systems for reliability and functionality levels;
- Scheduled and emergency maintenance of technical equipment;

Abreast with Technology applications that is up to date and appropriate especially with internet technologies:

- Research into emerging technology;
- Prepare business plans maintain relevance;
- Prepare business plans for new Broadcast Technology driven services.

Operations and service:

- Interpreting and implementing instructions and requests from producers, directors and other colleagues;
- Communicating effectively with members of one's own and other teams and project members within the Fiji TV group.
- Installs, maintains and assists in installation of information technology and communication equipment;
- Assists in the planning and schedules, coordinates and implements IT- centric products and projects for ICT/ENG business;

- Create estimated budgets in support of request for proposals, recommends equipment and material purchases for department to direct report;
- Maintains and monitors information technology and communications engineering budget, ensure expenditures are within budget and parameters;
- Develops business plans in conjunctions with Manager ENG/IT and Pactok for New Media project.
- Participate and Assists in the Outside Broadcast events when required;
- Participate as Part of Engineering Broadcast and IT team displaying FTV Values and images standards at all times.
- Any other responsibilities as directed by Manager ENG/IT and Pactok or CEO.

Essential Attributes:

- A minimum of Diploma in Electronics or Telecommunications.
- A minimum of 5 years work experience in Broadcast or Telecommunications.
- Excellent written and oral communication skills, with ability to be detail oriented.
- Strong personal work ethic and ability to organize time, manage diverse activities, and meet critical deadlines with minimal supervision.
- Strong interpersonal skills and an ability to work collaboratively with a dynamic team
- Curious and self-directed with an ability to anticipate what needs to be done
- Ability to simultaneously manage multiple projects while maintaining a firm grasp of individual project details
- A Valid Driver's License (Preferably Group 5)

Remuneration:

An attractive remuneration package will be offered to the selected candidate

Applicants should include a current resume and an outline of your proven experience to carry out the role. All applications will be treated with strict confidence and should be received by **Friday 23rd October 2020 quoting "Technical Officer"** to the following address:

**Human Resources
Fiji Television Limited
PO Box 2442
Government Buildings
Suva
Or email to hr@fjity.com.fj**